

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 24 July 2018



Hinckley & Bosworth
Borough Council

To: Members of the Executive

Mr MA Hall (Chairman)
Mr K Morrell (Vice-Chairman)
Mr RG Allen
Mrs MA Cook

Mr C Ladkin
Mr M Nickerson
Mrs MJ Surtees

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 1 AUGUST 2018 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

EXECUTIVE - 1 AUGUST 2018

A G E N D A

1. APOLOGIES
2. MINUTES (Pages 1 - 2)
To confirm the minutes of the meeting held on 6 June 2018.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions in accordance with Council Procedure Rule 12.
6. ISSUES ARISING FROM OVERVIEW & SCRUTINY
(If any)
7. CORPORATE APPROACH TO RECRUITING AND DEVELOPING TRAINEE STAFF
(Pages 3 - 18)
To present a package of options to recruit and develop the council's trainee workforce.

This report was considered by the Scrutiny Commission on 10 July and the Ethical Governance and Personnel Committee on 12 July. Extracts from the minutes of those meetings are appended to the report.
8. ENVIRONMENTAL HEALTH COMMERCIAL ENFORCEMENT PLAN 2018/19 (Pages 19 - 62)
To present the Environmental Health Commercial Services Enforcement Service Delivery Plan for 2018/19 as required by the Food Standards Agency and the Health & Safety Executive.
9. GOOD FRIDAY - SUPPLEMENTARY BUDGET (Pages 63 - 66)
To update the Executive on the restoration of the Good Friday site and to seek a supplementary budget for the works.
10. RIPA POLICY (Pages 67 - 96)
To present the updated Regulation of Investigatory Powers Act (RIPA) policy.
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
As announced at item 3.